**PROJECT TYPE:** [ ]  **RESEARCH** [ ]  **QUALITY IMPROVEMENT PROJECT**

[ ]   **EVIDENCE-BASED PRACTICE PROJECT**

**TITLE:**

**VERSION OR DATE:**

**INVESTIGATOR(s) NAME(s):**

|  |  |
| --- | --- |
| 1. | What special experience and/or training qualifies you to administer this particular protocol?       |
| 2. | Who will be responsible for data collection and reporting?       |

**RECRUITMENT OF SUBJECTS**

|  |  |
| --- | --- |
| 1. | Specify how you will gain access to, recruit and select the subjects?       |

**PROTECTION OF SUBJECTS RIGHTS**

Informed consent must be included unless the study is of minimal risk to patients, involve no procedures and the principal risk is only potential harm from breach of confidentiality.

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| 1. |  Does this study include an informed consent?[ ]  No (describe how this will not adversely affect the rights and welfare of the participant)      [ ]  Yes  |
| 2. | Does this study use or disclose Protected Health Information (PHI)?[ ]  No[ ]  Yes (if yes, describe how the subject’s privacy will be protected)       |
| 3. | Will you be enrolling special or vulnerable populations (prisoners, mentally disabled persons, institutionalized persons, minors, pregnant women, etc?[ ]  No[ ]  Yes. (if yes, describe in detail your method of selection, reason for inclusion, special precautions, and consent procedure.)       |

**CONFLICT OF INTEREST CONSIDERATIONS**

**Please review NBHG Administrative Policy: 328.1 Conflicts of Interest in Research**

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| 1. | Are any of the investigators compensated (include non-monetary compensation such as gifts, trips, etc.)?[ ]  No[ ]  Yes,        |
| 2. | Is there any compensation for the subjects enrolled in this study?[ ]  No[ ]  Yes,        |

**NBHC RESOURCES**

|  |  |
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| 1. | Will any NorthBay Healthcare resources be used to support this study? [ ]  No [ ]  Yes. Include anticipated staff hours (Nursing, Radiology, Laboratory, etc.) and any education requirements of staff.       |
| 2. | Pharmacy Will the Sponsor or the Hospital provide medication and/or medication administration?       Will medications be stored or compounded/mixed in the hospital pharmacy?[ ]  No[ ]  Yes, explain       Has the Investigator met with the Director of Pharmacy Services?        |

Submitted by:       Date: